

APPLICATION FOR REVIEW OF THE INTEGRITY OF A RESEARCH OR PUBLICATION PROJECT TO THE ETHICS COMMITTEE OF THE JKU

<p>Name of applicant:</p> <p>Title of research or publication project:</p> <p>Institute / Department:</p> <p>Date:</p>
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Description of project (maximal 5,000 characters incl. spaces)

Please indicate:

- Objectives and scientific background of the research or publication project
- New value
- Methodology applied
- Possible risk for participants or test persons
- Ethically relevant points and planned measures for handling possible ethical problems
- Research funding/ contract research
- Assessing the risk-benefit ratio
- Case count estimate
- Most relevant scientific literature

Description of project:

Application documents:

- The curriculum vitae of the person responsible for the project or the publisher
- Information for participants or test persons. The participants or test persons are healthy and they are to be informed about:
 - Project and publication objectives
 - People responsible for the project or publication
 - Project or publication time scale
 - Possible risks or liabilities
 - Allowances for expenses
 - For projects: Preliminary research or contract research (in the case of contract research, it is not compulsory to name the company)
 - The information must be presented in a way that is suitable for the target group (e.g. in projects with children)
- Declaration of consent for participants or test persons. This must contain as a minimum:
 - Precise title of course,
 - Information about data protection: anonymised / pseudonymised, confidential treatment of all personal data or indirect personal data, right of access to personal data
 - Explicit consent of the participant including signature(s). In the case of children and minors up to the age of 14, their legal representative must sign the form. In the case of minors of legal age from the age of 14 up to the age of 18, the participant and their legal representative must sign)
 - Possibility for participants to withdraw their consent
 - Contact details for the project leader or publisher, including signature
- Documentation sheet and data management plan
 - If the data for the research or publication project is collected by a *field agency*, the project leader or publisher must explain how the declaration of consent forms and data protection rights are coordinated with the agency.
- Any other documents that are relevant for the ethical evaluation of the research or publication project

The applicant confirms that the planned project or publication activities comply with the *European Code of Conduct for Research Integrity*¹, in particular regarding point 1(*Principles*) and point 2(*Good Research Practices*, sub items 2.3 to 2.8).

Place, date

Signature

¹ see: <https://allea.org/code-of-conduct/>