

# INFO SHEET FOR YOUR EXCHANGE SPOT APPLICATION 2025/2026



Exchange Spots you can find here  
[www.jku.at/insausland/plaetze](http://www.jku.at/insausland/plaetze)

## HOW to apply

- Complete the **online application form** (<http://www.jku.at/insausland/bewerbung>) and select the coordinator as well as the preferred university/ies. A **current** transcript is required in order to calculate the average grade!

For more information about ISEP program, refer to the "Info sheet for your exchange with ISEP"

## WHAT to upload

- Passport photo
- Letter of motivation in English. If you are applying for several destinations, explain your motivation for each university in this document.
- Preliminary course program at the host university as part of the motivation letter
- CV in English (Europass CV is recommended)
- Transcript of Records (to be downloaded in KUSSS under "Documents")
- Optional: Proof of language proficiency if it does not appear on the Transcript of Records

**Please note:**

*JKU requirements you can find at our HP under the point "What you need to know". All requirements must be met by the time you begin your study abroad program (not yet when applying)*

## DEADLINE for application

- December 1st, 2024
  - North America, Australia, New Zealand
  - ISEP, General Management Austria/France and General Management Austria/Taiwan

**Attention!!** Applications for ISEP as well as exchanges to North America, Australia, New Zealand are not possible during the first semester of Bachelor- / Diploma studies at the JKU!

- January 31, 2025
  - all other exchange opportunities

If you have any questions, please do not hesitate to contact the International Office at 0732 / 2468-3208 or send an e-mail to [austauschprogramme@jku.at](mailto:austauschprogramme@jku.at) .



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