

Info sheet for the German course registration

at the Centre for Business Languages and Intercultural Skills in winter semester 2024/25

Center for Business Languages and Intercultural Communication

Enrollment in study program



Language certificate submission



Course registration

1) Enrollment in study program:

To register for a German language course you must already be enrolled as a JKU student and have an admission for studying (Zulassungsbescheid zum Studium). For the German course registration you will need your student ID number which you can find on your student ID card (JKU Card). For information about admission for a study program please contact the Admissions Office (admission@jku.at).

If you study at another Austrian university you can register at JKU as a co-registered student (Mitbeleger*in). For more information on application and admission please contact the Admissions Office (admission@jku.at) or visit https://www.jku.at/en/degree-programs/students/co-registered-students/

2) Language certificate submission:

If you have not registered for German courses before, you will have to be cleared for the course registration. To receive clearance, please send us a copy of your German certificate (not older than 2 years) to fachsprachen@jku.at as proof of your language proficiency.

3) Course registration:

- → **Period of course registration**: September 2, 2024, 07.00 until September 20, 2024, 23.59 online in KUSSS (kusss.jku.at). As soon as the course is full, there is no further possibility of registration.
- → Choice of German courses: In KUSSS go to "course search" and search for "German"
- → Payment of the course fee: As soon as the courses are put in the shopping cart you need to pay the fee via the MUSSS-Onlineshop. You can find the link to the MUSSS-Onlineshop in KUSSS and "My registrations".

Only after the completion of payment is your place in the course secure. Places in the courses are assigned by order of payment.

Method of payment: Online Banking (EPS), credit card or PayPal

→ Beginning of courses: from Monday, October 7, 2024

Changing courses after registration is not possible!

In case of problems, please contact us immediately.

ATTENTION: Do not forget that both the Austrian Student Union fee (ÖH-Beitrag; about € 20,-) and any applicable tuition fee (approx. € 380, -) must be paid every semester. If you do not pay the Student Union fee or tuition fee, the credits will not be shown on your transcript of records at the end of the semester.

Please contact us by email or phone (including your student ID number)

Contact:

+43 732 2468 Extn 7011 or 7013 fachsprachen@jku.at

Office hours: www.jku.at/zsp

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Courses of the Pre-Study Program:



Module B1 (16 ECTS)

- German as a foreign language B1 (8 weekly hours per semester, 10 ECTS), € 600,-
- German Grammar B1 (2 weekly hours per semester, 3 ECTS), € 150,-
- German Text Production B1 (2 weekly hours per semester, 3 ECTS), € 150,-

Module B2 (16 ECTS)

- German as a foreign language B2 (8 weekly hours per semester, 10 ECTS), € 600,-
- German Grammar B2 (2 weekly hours per semester, 3 ECTS), € 150,-
- German Text Production B2 (2 weekly hours per semester, 3 ECTS), € 150,-

Module C1 (16 ECTS)

- German as a foreign language C1 (8 weekly hours per semester, 10 ECTS), € 600,-
- German Grammar C1 (2 weekly hours per semester, 3 ECTS), € 150,-
- German Text Production C1 (2 weekly hours per semester, 3 ECTS), € 150,-

The modules are sequential and cannot be taken simultaneously.

Students of the pre-study program need to pass all three courses of the current level to be able to move to the subsequent level.

Fee-based courses for students in a degree study program:

•	German as a Foreign Language A1 - Fast Track (4 weekly hours per semester, 6 ECTS)	€ 208,-
•	German as a Foreign Language A2 - Fast Track (4 weekly hours per semester, 6 ECTS)	€ 208,-
•	German as a Foreign Language B1.1 (4 weekly hours per semester, 6 ECTS)	€ 208,-
•	German as a Foreign Language B1.2 (4 weekly hours per semester, 6 ECTS)	€ 208,-
•	German - Phonetics (1 weekly hours per semester, 1 ECTS), starting from level A2.2	€ 52,-
•	German - Understanding Upper Austrian Dialect (1 weekly hours per semester, 1 ECTS), starting from level A2.2	€ 52,-
•	German – Conversation (2 weekly hours per semester, 3 ECTS)	€ 104,-

Course fee reimbursement (except fees for the courses of the German Pre-Study Program):

For students enrolled in a degree study program there is the possibility of a reimbursement of the course fees under the following conditions:

- the course was passed and
- the student is enrolled in a degree study program and
- The student is "prüfungsaktiv", i.e. has successfully completed courses amounting to 16 ECTS in the academic year that they pass the language course. Courses not foreseen in the curriculum cannot be counted towards these 16 credits.

For further information visit: www.jku.at/zsp/lehre/kostenrueckerstattung/

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